

## STUDENT ABSENCES AND EXCUSES

Regular attendance by all students of the District is very important. In many cases, irregular attendance is the major reason for poor schoolwork; therefore, all students will be urged to make doctor appointments, do personal errands, etc., outside of school hours.

Reasons for which students may be excused include, but are not limited to:

- 1) personal illness of the student;
- 2) illness in the student's family;
- 3) needed at home to perform necessary work directly and exclusively for parents or legal guardians (applies to students over 14 years of age only);
- 4) death of a relative;
- 5) quarantine for contagious disease;
- 6) religious reasons;
- 7) traveling out of state to attend a Board-approved enrichment activity or extracurricular activity (applies to absences of up to 24 school hours) or
- 8) as determined by the Superintendent.
- 9) emergency or other set of circumstances or

Each student who is absent must immediately, upon return to school, make arrangements with his/her teacher(s) to make up work missed. Students who are absent from school for reasons not permitted by State law may, or may not, be permitted to make up work. Each case is considered on its merits by the principal and the respective teacher(s). Students are requested to bring a note to school after each absence explaining the reason for the absence or tardiness.

The Board does not believe that students should be excused from school for vacations and other nonemergency trips. The responsibility for such absence resides with the parent(s), and they must not expect any work missed by their child to be retaught by the teacher. If the school is notified in advance of such a trip, reasonable efforts are made to prepare a general list of assignments for the student to do while he/she is absent.

The Board authorizes the Superintendent to establish a hearing and notification procedure for the purpose of denying a student driving privileges if that student of compulsory school age has been absent without legitimate excuse for more than 60 consecutive hours during a school month or a total of at least 90 hours during a school year.

[Adoption date: June 23, 1976]  
[Re-adoption date: September 21, 1977]  
[Re-adoption date: August 19, 1987]  
[Re-adoption date: August 15, 1990]  
[Re-adoption date: July 18, 1991]  
[Re-adoption date: October 20, 1994]  
[Re-adoption date: June 17, 2010]  
[Re-adoption date: July 26, 2012]  
[Re-adoption date: August 21, 2014]  
[Re-adoption date: June 15, 2017]

LEGAL REFS.: ORC 3313.609  
3319.16  
3321.01; 3321.03; 3321.04; 3321.13; 3321.14; 3321.19; 3321.38  
4510.32

CROSS REFS.: IGAC, Teaching About Religion  
IKB, Homework  
JEDB, Student Dismissal Precautions  
JHC, Student Health Services and Requirements  
JHCC, Communicable Diseases