



MILFORD EXEMPTED VILLAGE SCHOOL DISTRICT

**Board of Education Office ~ 777 Garfield Avenue ~ Milford, OH 45150
513-831-1314**

ACCEPTING APPLICATIONS FOR ADMISSIONS OF INTERDISTRICT OPEN ENROLLMENT (for the school year 2016-2017)

April 11, 2016 through April 29, 2016
Applications must be submitted in person to the Board Office
Monday – Friday
8:00 a.m. – 4:30 p.m.
Application deadline: April 29, 2016 at 4:30 p.m.

Interdistrict Open Enrollment applications are available at the Board Office and online at www.milfordschools.org

APPLICATION PROCESS:

1. Application approval: Request will be acted upon (approved or denied) by May 27, 2016 with notification by mail from the Superintendent. Students who are placed on a waiting list will be notified of any opening by August 1.
2. Applications must be submitted for Interdistrict Open Enrollment on the official school district interdistrict open enrollment form and submitted in person.
3. A ***separate application form*** must be submitted for each student requesting admittance for interdistrict open enrollment.
4. Approval of students for interdistrict open enrollment is at the discretion of the Superintendent in accordance with the district's policies and administrative regulations.
5. A transition meeting must be held with the Superintendent/Designee, Principal and the family. This meeting can be waived by the Superintendent/Designee for students who were previously approved for open enrollment.
6. No interdistrict open enrollment will be permitted if the enrollment of the grade level requested exceeds district capacity limits and educational program limits. Students will be placed on waiting lists for specific grades ONLY if there is a possibility the district may add teachers based on summer resident enrollment.
7. Milford Exempted Village School District will assume no responsibility for the transportation of students.
8. Applications shall be on a first come, first serve basis (date/time of application receipt) with an assurance that the order for placement will be followed:
 - a. Milford resident students will not be displaced
 - b. Children of employees
 - c. Students who are members of the same family unit pursuant to Interdistrict Open Enrollment Policy (JECBB)
 - d. Students who are currently enrolled in the Milford EVSD

For more information, call 513-831-1314 or visit our website: www.milfordschools.org