

SALES PROJECT REQUISITION

Date _____ Organization _____

PROPOSED SALES PROJECT _____

COMPANY NAME AND ADDRESS _____

REPRESENTATIVE _____ PHONE NO. _____

Quantity To Be Ordered _____

Cost Per Unit \$ _____

Proposed Sale Price Per Unit \$ _____

Proposed Dates For Sales Campaign _____

APPROVED BY:

SPONSOR

BUILDING PRINCIPAL DATE

TREASURER

SUPERINTENDENT

THIS SECTION TO BE COMPETED WHEN PROJECT IS COMPLETED

		UNIT PRICE	TOTAL COST
QUANTITY ORDERED	_____	\$ _____	\$ _____
QUANTITY RETURNED	_____	\$ _____	\$ _____
TOTAL TO BE ACCOUNTED FOR	_____	\$ _____	\$ _____
	DEPOSITED WITH TREASURER		\$ _____

QUANTITY UNACCOUNTED FOR _____
(Explain on reverse side)

SPONSOR'S SIGNATURE DATE

PRINCIPAL'S SIGNATURE DATE

SUPERINTENDENT'S SIGNATURE DATE