

SUPPORT STAFF VACATIONS AND HOLIDAYS

Vacations

Certain support staff personnel are eligible for vacation after the first full year of employment. Those employed for 11 or 12 months receive vacation with pay in compliance with State law or the negotiated agreement.

The Superintendent/designee gives final approval of vacation schedules for the support staff. It is his/her responsibility to see that vacations are scheduled so that the least interference with the operation of the schools results.

Holidays

Because various classifications of personnel are scheduled to work a different number of months during the calendar year, the Superintendent informs all employees of the specific holidays to which their particular job classification is entitled.

[Adoption date: July 1967]

[Re-adoption date: November 18, 1993]

[Re-adoption date: July 26, 2012]

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LEGAL REFS.: ORC 1.14
3319.084; 3319.086; 3319.087

CROSS REF.: GDB, Support Staff Compensation Plans

CONTRACT REF.: Support Staff Negotiated Agreement