

BOARD ORGANIZATIONAL MEETING

In compliance with law, the Board meets within the first 15 days of January of each year for the purpose of electing a president and vice president from among its membership and taking action on other matters of annual business. The Treasurer canvasses the new Board prior to December 31 of each year to establish the date of the organizational meeting. The Board appoints a President Pro Tempore from its membership.

Meeting Procedures

1. The President Pro Tempore calls the meeting to order.
2. The official swearing in or administration of the oath of office to the new members should follow. If the oath has already been taken, it should be stated for the record where and when this oath was taken. If the oath has not been previously taken, the Treasurer, any member of the Board or any person qualified to administer an oath may do so.
3. The President Pro Tempore then presides over the election of the President.
4. The newly elected President assumes the chair.
5. The Board proceeds with items of annual business such as:
 - A. setting the dates and times of regular Board meetings;
 - B. appointing of legal counsel for the ensuing calendar year;
 - C. purchasing liability insurance for Board members;
 - D. appointing a legislative liaison;
 - E. adopting a budget for the new fiscal year (before January 15);
 - F. securing performance bonds for the Superintendent and Treasurer;
 - G. establishing a Board service fund and
 - H. approving membership to accredited associations.
6. Upon conclusion of annual business, the Board enters into such regular or special business as appears on the agenda for the meeting.

[Adoption date: July 1967]
[Re-adoption date: April 21, 1976]
[Re-adoption date: December 15, 1982]
[Re-adoption date: March 15, 1990]
[Re-adoption date: September 1994]
[Re-adoption date: September 24, 1998]
[Re-adoption date: November 15, 2012]
[Re-adoption date: August 21, 2014]

LEGAL REFS.: ORC 3.24
3313.10; 3313.14; 3313.15; 3313.203; 3313.25; 3313.35; 3313.87
3315.15

CROSS REFS.: BCB, Board Officers
BD, School Board Meetings
BHD, Board Member Compensation and Expenses